**Stony Brook University**

**Group Study Rooms Policy**

**Our goal is to provide a clean, safe, and pleasant environment for patrons to study. Please observe the policy below to help achieve the goal. Feel free to contact us should you have any questions.**

**Patron Eligibility**

* Only Stony Brook students, faculty and staff with a valid ID card can use the Group Study Rooms.
* Group Study Rooms are intended for a group of two to six users. Single users are not allowed.

**Purpose of Room Use**

* The rooms are for academic study only. They are not to be used for meetings of clubs and organizations.

**Loan Periods and Fines**

* The rooms are available on a first-come, first-served basis. Check-out is required at the Central Reading Room Desk.
* The room is available for study sessions of up to 2 hours. It may be renewed, provided no other group has requested it.
* A late fine will be incurred if the 2 hour loan period is overdue. The late fee is 10 cents per minute.
* Permanent markers and chalk cannot be used on white boards. Dry erase markers can be checked out from the Central Reading Room Desk for up to 4 hours.

**Rules**

* Noise level must be kept to a minimum, as loud noises disturb users in neighboring rooms and the outside areas, which are designated quiet study areas.
* Patrons who engage in inappropriate activities or exhibit disruptive behaviors will be asked to leave the room immediately.
* Food and drink are NOT allowed in the group study rooms (except bottled water). The Library’s *No Food and Drink Policy* must be observed at all times.
* Only 6 chairs are permitted in each room. Do not bring any furniture into the room.

**Patron Responsibilities**

* Patrons must keep the rooms clean. If excessive cleaning is required, any assessed charges will be passed on to the individual who checked out the room.
* The individual who checks out the room is liable for expenses resulting from damage to the room and university property in the room.
* Patrons are responsible for their personal items. The library is not responsible for any loss or damage of personal property.

**Special Notes**

Failure to comply with the Group Study Rooms policy will result in any or all of the following actions:

* Expulsion from the Group Study Rooms.
* Temporary suspension of room access.
* Referral to the Office of University Community Standards.

**Contact Information**

Central Reading Room

(631) 632-7110

 (02/22/2016)