

Stony Brook University Libraries Strategic Plan Progress Updates 2016

Library Administration Staff Members



Linda A. Catanese
Associate Director for Library
Finance and Administration



Brenda Polis
Library Dean's Office



Diana Davies
Health Sciences
Library



Suzanne Natsch
Procurement



Pam DiPasquale
Student Employment/
Personnel



Jeanne Quagliata
Student Employment/
Personnel

Linda Catanese — Administrative Support

Promote Academic Engagement

- Re-design Library Administration section on library web page to be more user-friendly. Include Frequently Asked Questions (FAQ) for Library Administration areas.
 - Planning to work closely with the newly Hired Web Services Librarian to redesign the Library Administration webpage.
- Develop Communication Initiatives. Send out email announcements to faculty/staff at the beginning of every semester and as needed with important deadlines and University and SUNY Policy changes.
 - We continue to keep the organization up-to-date on new policies through announcements from the University Library Dean and the Administration Personnel team.

Linda Catanese — Administrative Support

Build, Preserve, and Provide Access to Rich and Diverse Collections

- Streamline workflow process of obtaining required signatures of electronic resources license agreements with Procurement Office to ensure continuous user access to electronic collections.
 - Library Administration implemented a process to centralize the management of subscription license agreements. All legal contracts/subscription agreements are now routed through Library Procurement to University Procurement for final review and authorized signature, using Stony Brook's on-line requisitioning system.
- Collaborate with Resource Management Administration on refining collections invoice processing for east and west campus.
 - Library Administration has contributed to the stability and continuing growth of the Collections and Guiding Principle #3 by completing the successful hire of the Associate Dean for Collection and Resource Management and we are currently recruiting for the Director of Collection and Resource Management.

Linda Catanese — Administrative Support

Develop Responsive Library Spaces for Diverse Communities

- Evaluate the use of space in Library Administration Office to meet the needs of our library faculty, staff and student employees effectively.
 - The Administration Department has renovated existing underused library space and created a bright and modern new office for Library Personnel and Student Employment. The new space inspires a welcoming atmosphere, which allows us to respond to the needs of our library faculty, staff and student employees more effectively.
- Assessing Library Administration activities to ensure that we are providing optimal support for improvements to library facilities and technologies. Collaborate with Library Facilities/Operations and Library IT on future improvements to Library Space (office moves, networking upgrades and computer equipment purchases).
 - Work with Library IT to update and improve library technologies and develop a sustainable technology budget for purchases such as computer hardware, software and licenses.
 - Assist Facilities with funding for office moves and networking upgrades. Collaborate with Library IT and Facilities to identify underutilized phone lines in order to produce savings.

Linda Catanese — Administrative Support

Foster an Innovative Culture of Learning and Assessment

- Provide funding and support to Library Staff as they master new competencies and transition to new roles to foster a culture of learning and assessment. List clear staff development guidelines and forms on Staff Web to enable faculty/staff to attend conferences and workshops to increase knowledge of services, develop alliances with colleagues at other institutions and meet their research needs.
 - Streamlined processes for Staff Development. Monitored expenditures for professional development and expedited library reimbursement workflow.
 - Organized and facilitated the recruitment and hiring of 19 new faculty and staff. Arranged travel, transportation, lodging, and catering.
 - Collaborated with the librarians to arrange for guest speakers, honorariums and local arrangements. Worked with all library units to schedule Open Houses for all Departments as part of the strategic plan activities. Arranged many successful events, and inspired the spirit of the Library Organization with Holiday Parties, All-Staff Retreats, Student Staff Appreciation and Student Awards.
 - Worked diligently to recruit Work Study Students in order to fulfill the library's need by attending EOP and Campus Job Fairs.

Linda Catanese — Administrative Support

Foster an Innovative Culture of Learning and Assessment

- Develop Communication Initiatives to inform Library Faculty/Staff of upcoming training workshops offered by Human Resources Services, etc.
 - Updated Student Online Orientation, and Student Supervisor Procedure Manuals.
 - Sponsored several professional development workshops to enhance the knowledge and competencies of the organization: some of these workshops were: Title IX Training, Active Shooter Workshop, and CAPS Training-How to recognize stress in students.
 - Lead the efforts for setting up orientation for new staff members.
 - Supported newly hired Supervisors by arranging/notifying them of HRS Management Training Workshops.
 - Conducted hands on training for Non Faculty Search Committee Chairs on the new HR Recruiting System and provided online EEO/Diversity training.

Linda Catanese — Administrative Support

Library Administration Summary

<u>Human Resources</u> Coordinated:	19 New Staff Hires 120 Interviews 248 Students Hires
<u>Procurement</u> Processed:	Over 200 Purchase Orders 850+ Invoice Payments 20+ License/Subscription Vendor Agreements
<u>Event Planning</u> Sponsored:	Student Staff Appreciation Awards Open Access Symposium Staff Holiday Event Department Open Houses

Molly Higgins — Health Sciences

Promote Academic Engagement

Goal: Evaluate all HSL Libguides and tutorials over summer 2015 to make access to information about resources and services more accessible.

- Combine or remove unused guides
 - Changed ownership, revised, merged guides. Continually assessing the usefulness of individual guides.
- Provide Clear Pathways for Getting Help
 - Redesign front page of HSL website
 - Created YouTube videos/tutorials for navigating HSL resources.

Goal: Develop innovative communication methods and marketing strategies to reach clients in labs and hospital departments.

- Attend meetings of departments & labs to talk about library services.
 - All HS librarians have attended multiple dept. Meetings to promote library services and new resources including; SHTM, LISVH, SOM, Cancer Center, Research facilities & various clinical depts.



Molly Higgins — Health Sciences



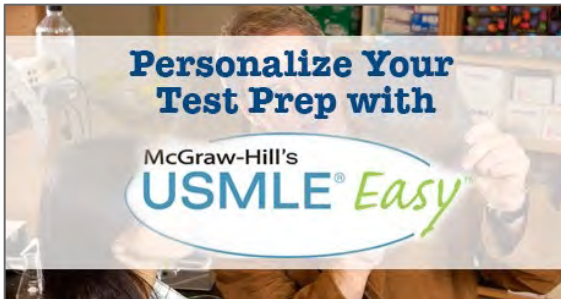
Develop Responsive Library Spaces for Diverse Communities

Goal: Optimize study space in the Health sciences Library, which is heavily used by the students .

- Create a plan to optimize study space to preserve quiet space while keeping sufficient space for group study.
 - Glass door was added to reduce noise level and create a designated quiet study area in the periodical section and allow group discussions to continue in the main space of the library.
- Evaluate the space for the possibility of adding quiet study rooms.
 - Continually evaluating opportunities for additional student and staff space including group study rooms.
- Create an ongoing plan for budget and staffing to continue the 24x7 service during finals.
 - Library IT will be installing card swipe to facilitate focused user access to the HSL after hours.



Jamie Saragossi — Health Sciences



Build, Preserve & Provide Access to Diverse Collections

Goal: Update the HSL collection and make it more accessible.

- Evaluate the HS Collection and update materials to reflect equal coverage for all clients:
 - Worked collaboratively with ERMS to increase discoverability of our eBooks in the new publication finder.
- Update collection development policies/procedures
 - Working on revised collection policy with lead selectors.
 - Evaluated current formats to meet more mobile access, point of care and review resources.
 - In the process of evaluating the print collection for the removal of duplicates and superseded editions of medical texts. (summer 2016)

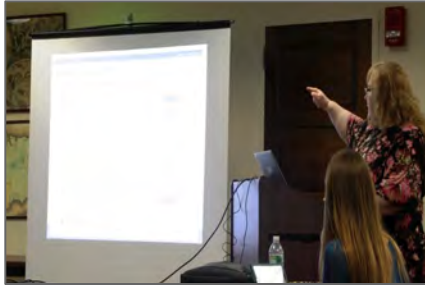


Jamie Saragossi — Health Sciences

Foster an Innovative Culture of Learning & Assessment

Goal: Professional Development

- Provide increased professional development programs for staff.
 - All Health Sciences Librarians have presented their research interests at SBU Library Colloquium.
 - All Health Sciences Librarians have attended regional, national and international professional conferences.
 - Hosted webinars and on-site training sessions with vendors for all Health Sciences Librarians.
 - Exploring the possibility of a professional retreat for health science librarians with invited speaker or visit to other medical library.



Michael Huang — Global Library Initiatives

Promote Academic Engagement

Goal: The Office of Global Library Initiatives initiates and facilitates relationships with other research libraries and information centers abroad to allow SBU researchers and students access to research material during extended stays in other countries

- Maintained relationships with SUNY Korea, Shanghai Normal University, Shandong University, Capital Normal University, Capital Medical University to allow Stony Brook University faculty and students access to research material.

Goal: Develop relationships with research library staff of international libraries to provide orientation and research support for SBU faculty and students

- The preparation is underway to establish formal relationships with Shandong University, Jinan, China and Shanghai Normal University, Shanghai, China to provide research support for SBU researchers and students.

Goal: Cultivate information exchange and visiting/exchange scholars program;

- Hosted visiting scholar Dr. Long Zhao, Ancient Documents Librarian from Shanghai Normal University Library in June 2015.



Michael Huang — Global Library Initiatives

Goal: Work closely with academic and clinical departments and the office of International Academic Programs and Services to identify international initiatives, programs, and activities in order to focus the Library's efforts to the areas that are most critical to SBU success.

- Worked closely with the Global Medical Education of Stony Brook Medicine in recommending Tongji University School of Medicine in Shanghai, China for developing formal affiliation agreement so that SBU students can gain first-hand cultural/language immersion experience at an international site.
Worked closely with the Global Health Institute planning for holding Internet-based information resources workshops for Health/Science Professionals in Madagascar

Goal: Develop public domain digital resources relevant to global initiative and programs and establish information centers with digital library presence in countries where SBU has clinical and academic centers;

- A number of libguides were created by various subject librarians for helping SBU faculty and students to gain access to high-quality networked information.

Michael Huang — Global Library Initiatives

Develop Responsive Library Spaces for Diverse User Communities

Goal: Facilitate relationships with other research libraries and information centers to allow SBU researchers and students access to research material during extended stays in other countries

- Developed relationships with SUNY Korea, Shanghai Normal University, Shandong University, Capital Normal University, Capital Medical University to allow Stony Brook faculty and students access to research material.

Goal: Establish information centers with digital library presence in countries where SBU has clinical centers.

- Started providing email reference service and Ask-A-Librarian chat service to faculty and staff at the research facility Centre ValBio in Madagascar.



Michael Huang — Global Library Initiatives

Foster an Innovative Culture of Learning and Assessment

Goal: Host lecture series with visiting scholars and SBU faculty that inspire learning, research and scholarly inquiry in an environment dedicated to the open exchange of ideas and information with the Stony Brook University regional and global communities.

Organized the 2nd lecture in the Lecture Series of the Office of Global Library Initiatives titled "Ancient Documents Services at the Shanghai Normal University Library" given by Dr. Long Zhao, a visiting scholar at Stony Brook University Libraries, on Thursday, June 18, 2015.

Dr. Lenny Rhine presented the 3rd lecture in the Lecture Series of the Office of Global Library Initiatives titled "Health information training in low-income countries: Benefits, complications, and observations.," held on Tuesday, January 26, 2016 in Special Collections Seminar Room. The lecture was jointly sponsored by the Office of Global Library Initiatives at Stony Brook University Libraries and the Global Health Institute of Stony Brook University.

The Global Library Initiatives Coordinator presented a lecture in the Confucius Institute Cultural Lecture Series titled "Chinese Acupuncture: Diagnosis and Treatment," which was open to the public.

Research and User Engagement — Janet Clarke

- Academic Engagement
- Access Services
- Operations & Facilities
- Outreach
- Research & Emerging Technologies

Academic Engagement — Lis Pankl

Head: Lis Pankl

Working group: Bob Tolliver, Chris Filstrup, Clara Tran, Gisele Schierhorst, Jennifer DeVito, Kate Kasten, Kathy Maxheimer, Laura Costello, Liz Trapasso, Molly Higgins, Sally Stieglitz.

Liaisons: Min-Huei Lu, Dan Kinney, Jenny Lyon, Matt Still, Sherry Chang, Gisele Schierhorst, Chris Filstrup, Molly Higgins, Clara Tran, Darren Chase, Jennifer DeVito, Jason Torre, Kate Kasten, Laura Costello, Liz Trapasso, Sally Steiglitz, Bob Tolliver, Michael Huang, Amelia Salinero, Jamie Saragossi, Kristen Nyitray, Dana Haugh, Victoria Pilato

Liaison Highlights

Blogs: 39 posts for AE events

Learning and Research objects on website: 77 new 2015-2016, 358 total

Publications/Research Productivity: 10 publications, 4 posters, 17 presentations

Women's History Month

Colloquium Series held in March 2016 to honor Women's History Month

Promote the Libraries as a cultural space and as a locus of discourse in the humanities and social sciences at Stony Brook University

Events included:

Literary Karaoke: Participants read aloud from favorite works written by female authors.

Screening of *Killing Us Softly 4* (Jean Kilbourne), followed by a rich discussion of portrayals of women in advertising

Lecture by Dr. Sophie Raynard Leroy (European Languages, SBU) about female writers of the French fairy tale vogue of the 1690s

Lecture by Dr. Kristina Lucenko (Writing Center, SBU) about Mary Carleton's seventeenth-century commentaries on marriage

Women's History Month



Music Concerts

- Strengthened partnership with Music Department:
(Faculty: Jennifer Frautschi, Michael Hershkowitz, Kathleen O'Rourke)
- 12 various concerts, performances reaching approximately 2300 patrons



Colloquium Series

- Colloquium series conceptualized in Forever Red meeting;
 - Promote scholarly activity of the library faculty and staff
- Provide a venue for practicing and exercising presentation skills
- Allow for collaboration based on interests of colleagues
 - Engage with the campus community
- We have successfully held 10 sessions
 - 20 faculty and staff presentations
 - Approximately 270 attendees (cont on next slide)

Colloquium Series

Topics ranged widely;

Technology updates - GIFS, gaming in libraries, OERs

Arts - Tiny Books, Creative work publishing

Informational - Open Access, Consumer health, authority

Colloquium Series





Writer's Series

Lectures and Conversations with Stony Brook Faculty and Visiting Authors

Engagement Outcomes

- Builds and strengthens relationships between the library and academic/faculty departments
- Creates a culture of learning and academic engagement
- Fosters positive community relations
- Establishes the library as a center for scholarly communication



Embedded Instruction and Curriculum Integration

- Q Course
 - Two face-to-face sessions each semester, Poll Everywhere to promote engagement
 - Online session, recorded and housed in BB with assessment quiz
- SPD Higher Education Administration Program
 - Mandatory workshops for library research skill and citation (online)
 - Spreading throughout SPD-PEP, HRM (developing badge program)

Selected Statistics

Number of library faculty: 16

Number of contact hours: 529

Average contact hours per Librarian: 33

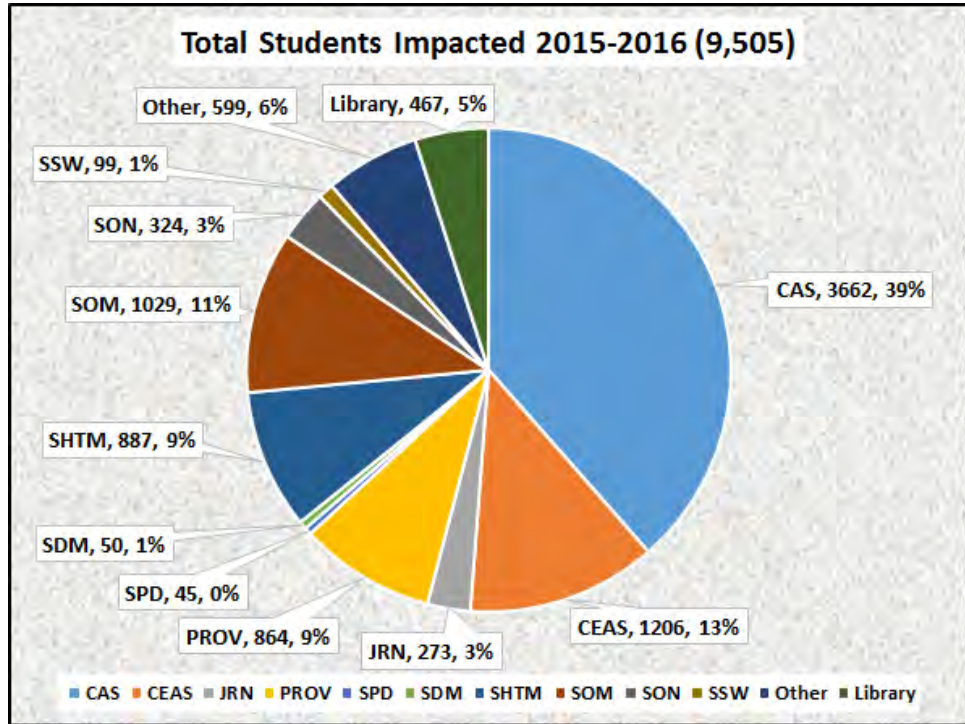
Number of AE events: 590

Number of students impacted: 9,505



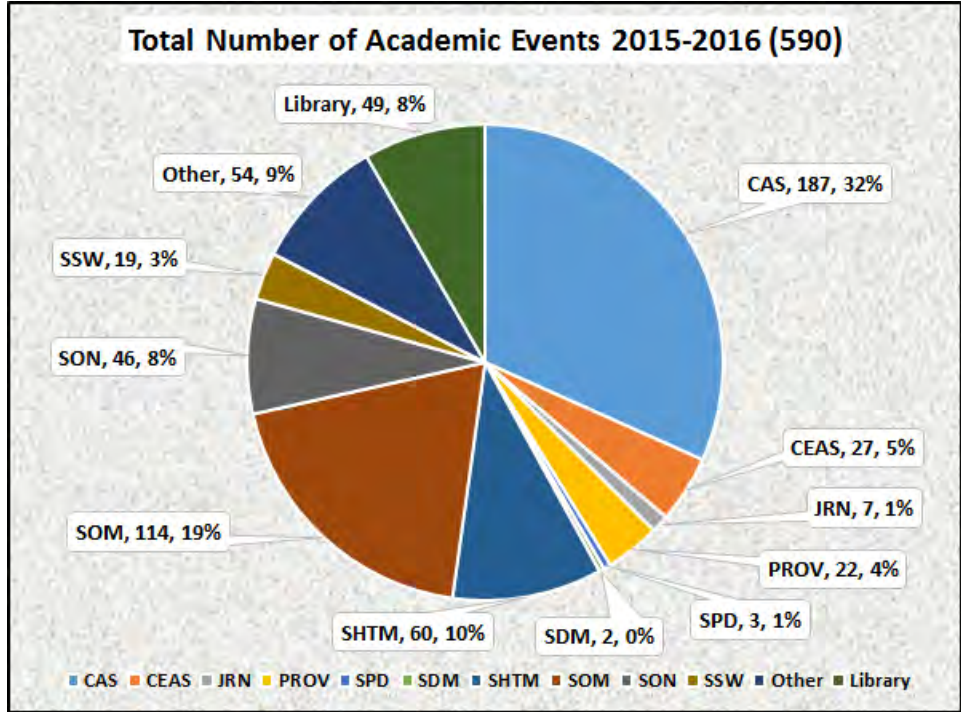


Total Students Impacted: 9,505





Total Academic Events: 590



Access Services — Jennifer DeVito

Access Services Staff

William Blydenburgh

Kristen Cinar

Ken Doyle

Diane Englot

Celeste Hessler

Keith Krejci

Christopher Larson

Jay Levenson

River McIntosh

Lisa Miller

Elba Orsland

Eileen Phoel

Flora Pollydore

Lynn Ryder

Donna Sammis

Sarita Sharma

Matthew Still

Giulia Stoianov

Brian Stoll

Hanne Tracy

Daphne Trakis

Sharon Williams

Christian Wood

Access Services

Principle: Promote academic engagement

- Extended borrowing period to semester loan for undergraduates
- Normalized borrowing periods for students, faculty and staff across the branches
- Gmail-based email addresses for services: circulation, reserve and ILL
- Increase in staff training on account maintenance tasks such as creating new accounts and paying fines.
- Reserves procedures streamlined and unified so each branch is handling processing in similar way
- Streamlined ILL and DocDel processing for efficiency
- HSL is a new member of SHARES, a resource sharing consortium
- Jay Levenson is staff advisor to Native American Student Association
- Outreach events developed by Kristen Cinar and Celeste Hessler

Access Services

Principle: Develop responsive library spaces for diverse user communities

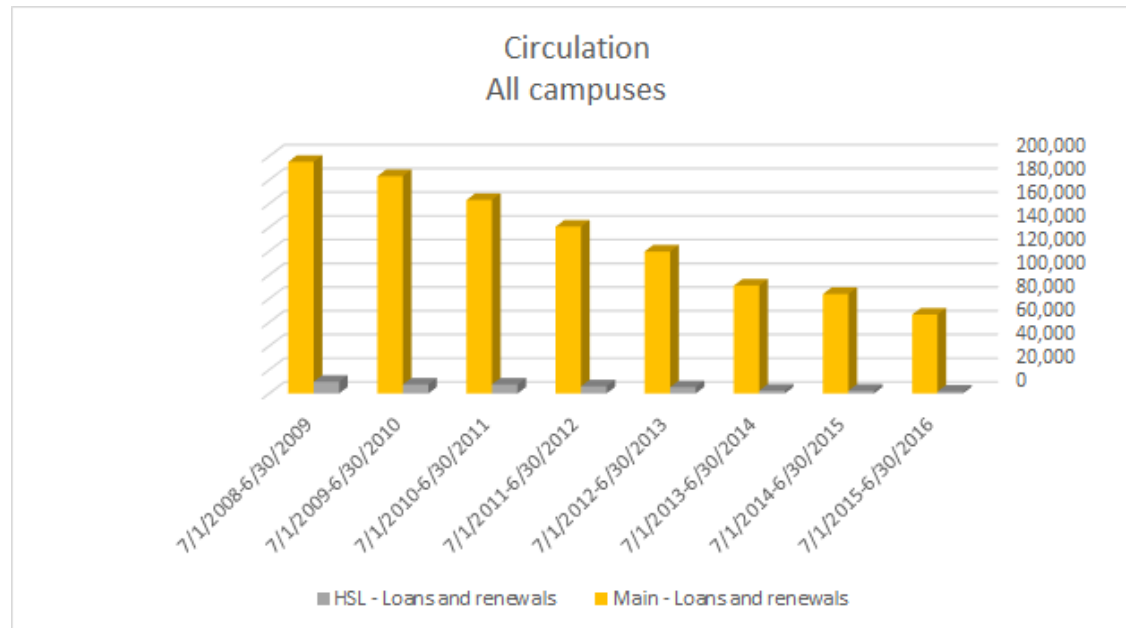
- NRR & CRR renovation (service desks, traffic flows, seating, furniture)
- Main Stacks AV Viewing Room modified for silent group study in addition to AV Viewing
- Developed New Food/Drink/Noise policy
- Microfilm reader and dedicated “In Library Use Only” space set up in Main Stacks for patrons using microform and ILL material designated not to leave the library
- Expansion of DocDel services - available to faculty, graduates and undergraduates

Access Services

Principle: Foster an innovative culture of learning and assessment

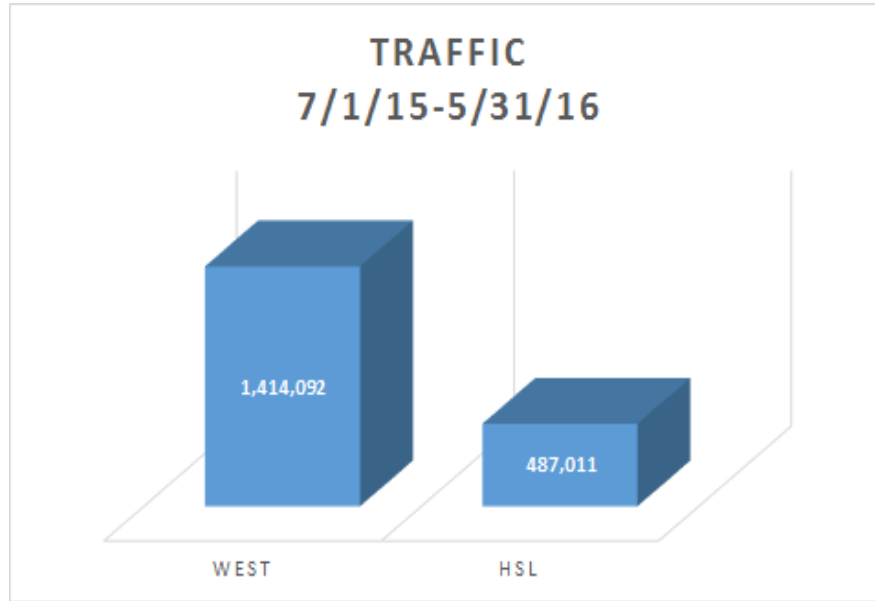
- Open House held October 2015
- All staff taking Lynda, WebJunction and DoIT workshops
- Training for staff on Aleph, LibChat, RefAnalytics
- Colloquium Series: Kristen Cinar
- Excellence Award: Jay Levenson
- Diversity Mini-Grant: Jay Levenson

Circulation: Loans/Renewals: All campuses



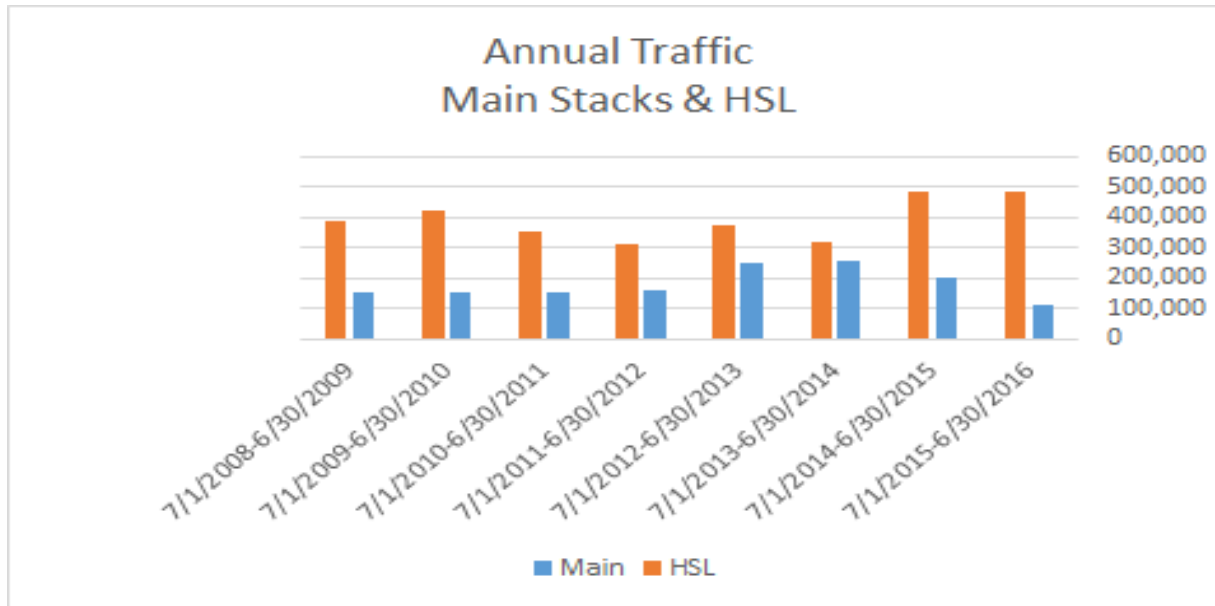


Traffic: All Campuses 1.9 M (excl. Southampton):



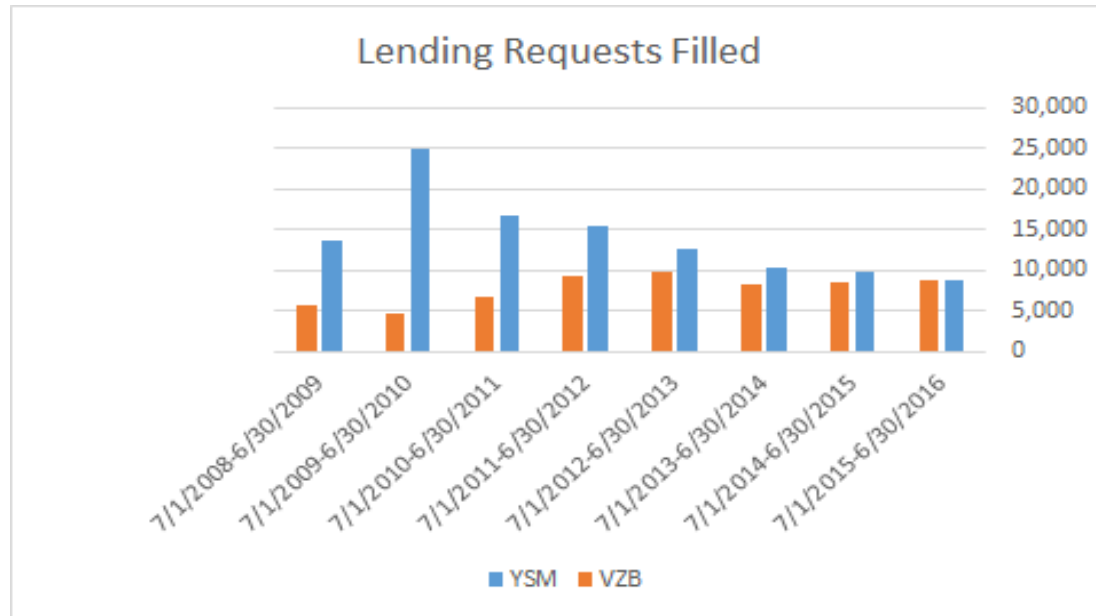


Traffic: Main stacks and Health Sciences



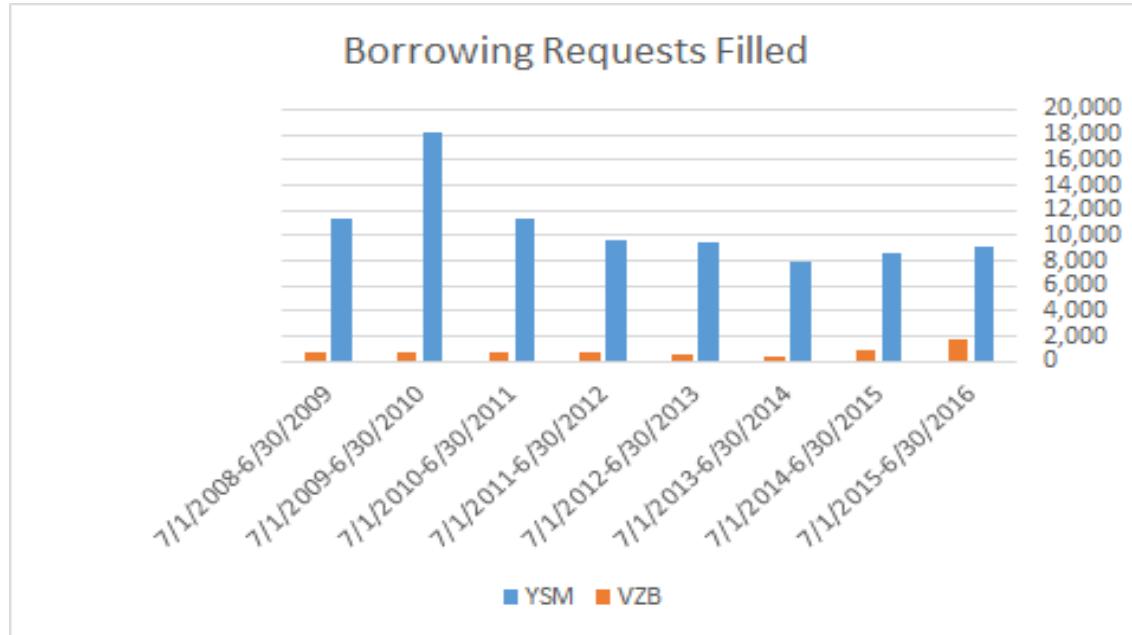


Interlibrary Loan: Lending



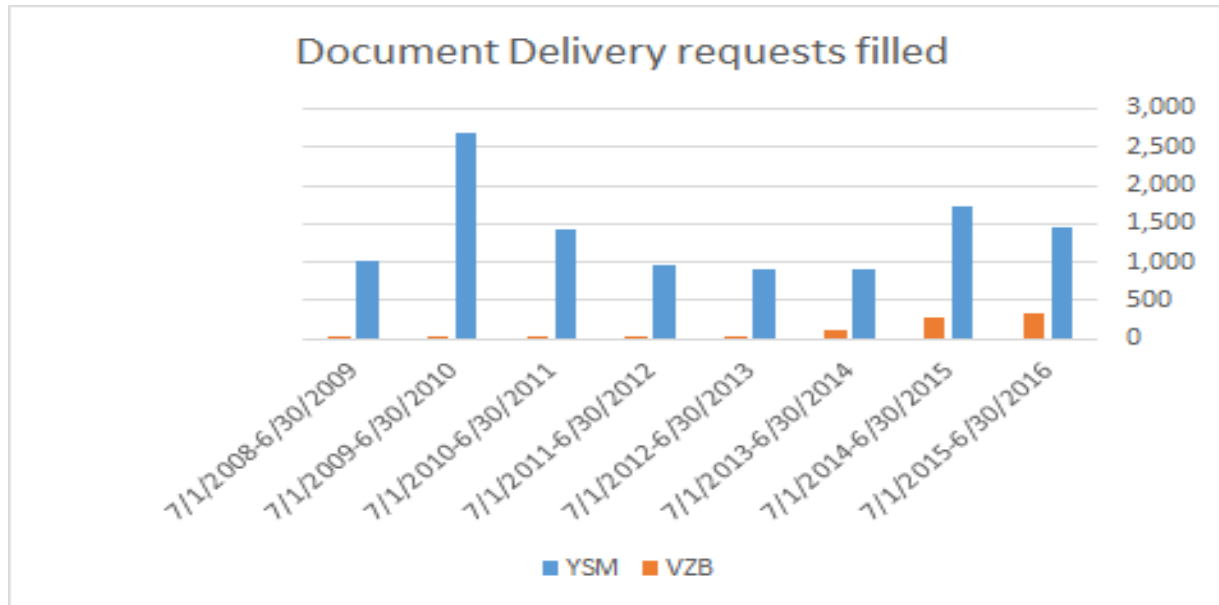


Interlibrary Loan: Borrowing





Interlibrary Loan: Document Delivery



Operations & Facilities — Sherry Chang

Associate Director: Sherry Chang

Evening/Overnight/
Weekend: Richard Garde, Victor Santiago, Dilbar
Singh, Ricky Mak

Facilities: John Madonia, Tara Grynne

Presidential Initiative: Library Renovation

- Rearranged 24 map cases after weeding and discarded 36 cases
- Merged science monographs to one area from three separate locations
- Dismantled and removed 20,000 linear ft. of shelves from two reading rooms
- Created double the seating space on the CRR second floor from 60 to 160
- Moved 150+ microform cabinets to student dormitory basement for temporary storage and preservation.
- Weeded and relocated :
 - science bound journals to off-site storage,
 - government documents to 4th floor storage
 - soil surveys from 2nd floor to the 4th floor storage room
- Moved CRR ref. collection from 1st floor to the second floor

Facilities/Operations - Other Accomplishments

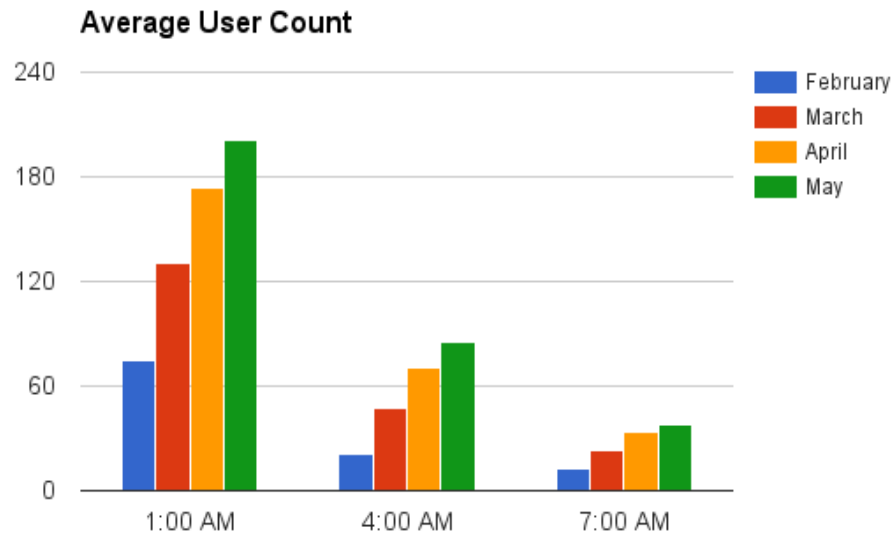
- Updated Emergency Manual for Melville Library
- Invited police for staff emergency training classes in September and January
- Staff Patrols in all public spaces
 - New "food and drink" policy designed by Access Service is in place
 - Regular patrols by staff to enforce food/drink/noise policy
 - Collaborated with University Police to increase after-hours patrols to support the overnight operation of the Library.



Overnight Services Initiative

- Started: January 26, 2016
- Hired one full time SL-3 and 2 part time SL-2
- Supplemented by temporary student assistants
- Overnight Hours: 12 midnight to 8 a.m. Monday through Thursday
- 24 Hours: Noon Sunday through midnight Thursday
- Extended hours for Finals: Open 24/7 May 1-May 18
- Total service hours: Over 7,000 hours

Overnight User Statistics



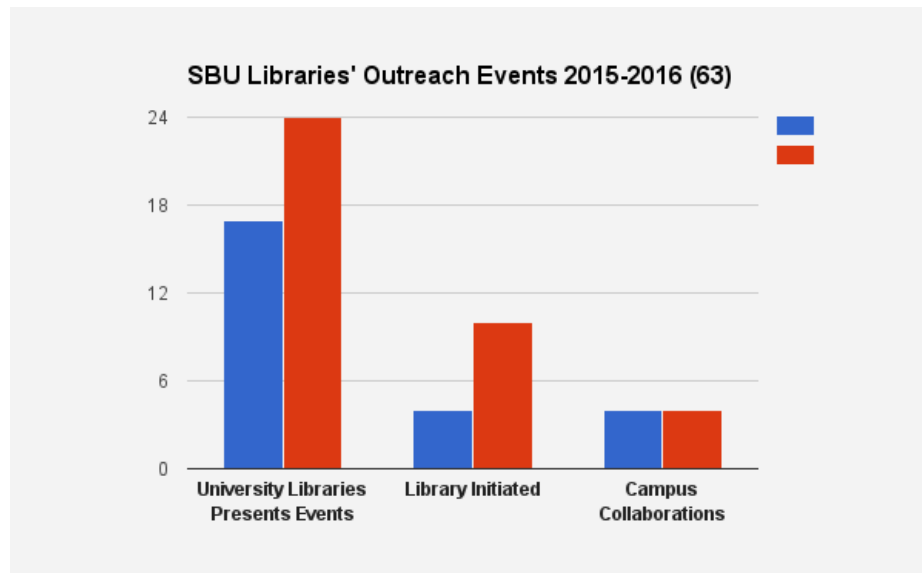
Outreach — Kathleen Maxheimer

Goal: Make services and resources more visible and impactful across campus by increasing outreach efforts.

Library Outreach Events

63 total events
reaching over 6,075
patrons

Fall: 25 events
Spring: 38 events



University Libraries Presents

- Open Access Symposium & Antonija Prelec Memorial Lecture
- Colloquium Series
- Music Concerts & “Art of Violin” Series
- Writers Series
- Women’s History Month Colloquium Series
- Office of Global Library Initiatives Lecture Series
- Open Education Week

Constantia Constantinou, Shafeek Fazal, Darren Chase, Jennifer Lyon, Laura Costello, Jamie Saragossi, Kate Kasten, Lis Pankl, Jennifer Devito, Michael Huang, Kristen Nyitray, Lynn Toscano, Sally Stieglitz, John Fitzgerald, Kathleen Maxheimer, Omnia Abd-Allah, and many more!



Library-Initiated Events

- Create Your Own Zen Garden
- Rubik's Cube Guinness Book Of World Records Event
- Button Making Event
- So You Want To Make a Tiny Book?
- Culper Spies Online Scavenger Hunt
- Pi Day
- #StudentStaffSpotlight
- Free Snacks for Finals
- Alumni Association/Class of 1966 50th Reunion
- Digital Humanities Open Mike Event
- Special Collections Open House
- Confucius: His Thoughts About Food
- Data Archiving and Open Access Publishing
- Screenings: "The Internet's Own Boy"

Kathleen Maxheimer, Celeste Hessler, Kristen Cinar, Arielle Hessler, Michael Bartolomeo, Kristen Nyitray, Lynn Toscano and Rick Garde

Campus Collaborations

- Animal Assisted Therapy “Let’s Talk”
 - CAPS- SBU Counseling & Psychological Services
- Stony Brook Ultimate Frisbee Team Hang Out on Staller Lawn
 - Ultimate Frisbee Team/Kathleen Maxheimer
- SBU Libraries’ Honor Native American Heritage Month
 - NASO- Native American Student Organization/Jay Levenson
- Experience Stony Brook
 - Campus-wide
- EarthStock
 - Campus-wide
- Holocaust Survivors Sharing Their Stories
 - Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc./Sally Stieglitz

Communications/Social Media Working Group

Accomplishments:

- Event Proposal Form
- Outreach Policies and Guidelines
- Policies and Guidelines for Display Cases and Bulletin Boards
- Exhibit & Display Policy
- E-mail Guidelines

Membership: Shafeek Fazal, John Fitzgerald, Brenda Polis, Dana Haugh, Jamie Saragossi, Matt Still, Chris Sauerwald, Kathleen Maxheimer (lead)

It Takes A Village!

Piano Movers and behind-the-scenes work:

- John Madonia
- John Fitzgerald
- Bob Tolliver
- Uday Karki
- Keith Krejci
- Michael Bartolomeo

Special recognition to Library IT student staff members for photography:

- Jenifer Holden
- Steven Liao

Research & Emerging Technologies — Laura Costello

Group Members: Laura Costello, Sally Stieglitz, Elizabeth Trapasso

Reference Desk Members: Bob Tolliver, Darren Chase, Chris Filstrup, Clara Tran, Elisabeth Pankl, Elizabeth Trapasso, Gisele Schierhorst, Jason Torre, Jennifer DeVito, Kathleen Kasten, Kathleen Maxheimer, Michael Bartolomeo, Min-Huei Lu, Sally Stieglitz



Research & Emerging Technologies: 2015-2016 Accomplishments



- Data & Assessment: Helped standardize and analyze ref analytics data. Conducted trials of Tableau and LibInsight
- Started a Tech Spotlight blog (<http://library.stonybrook.edu/category/emerging-technology/>) to highlight new instructional and library technologies
- Investigated new options for people counters in library spaces as part of an overall effort to improve statistics-keeping and quantify library assessment



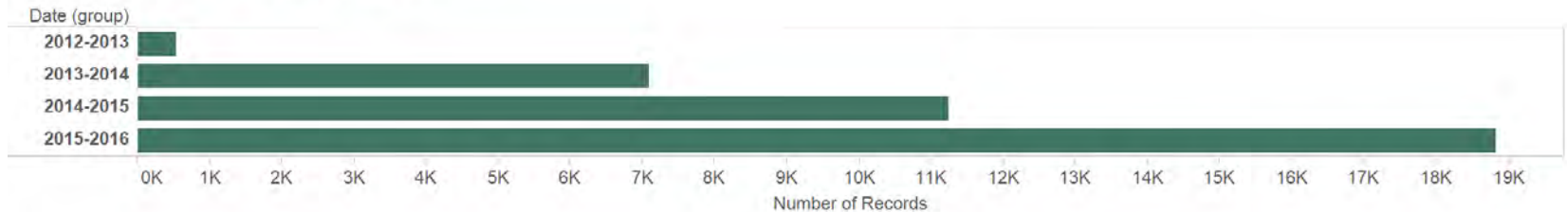
Reference Analytics Info

Great year for reporting! Thank you!

We reported over 19,000 reference and directional questions through all channels in fiscal year 2015-2016 (58% directional and 40% reference)

This is a huge improvement on last year's reporting (11,237 questions)

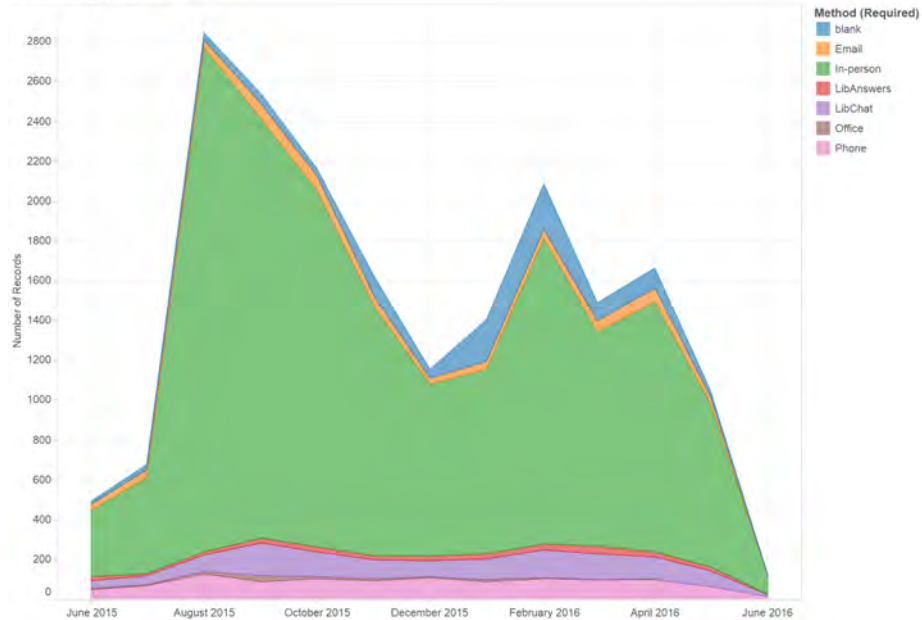
Number of Questions by Fiscal Year



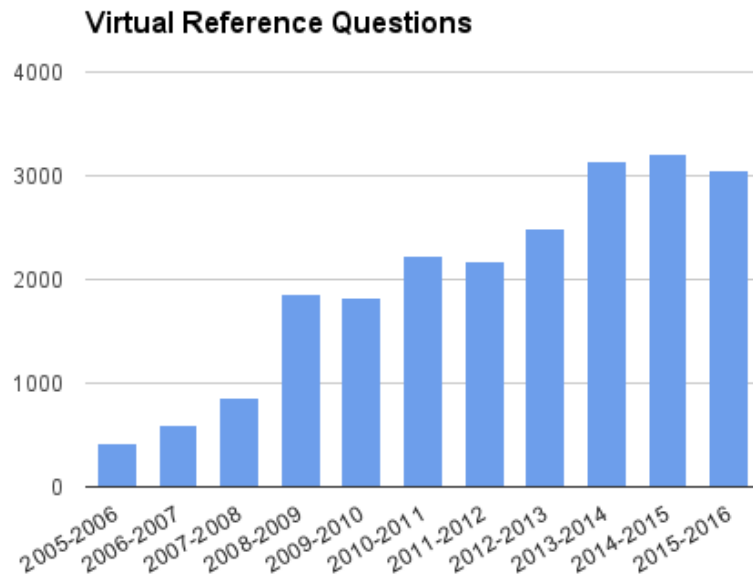


Reference Analytics Info

Questions by Method



Reference Analytics Info





R&UE

All teams working together:

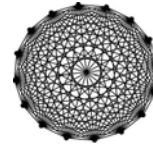
- Greater impact and visibility of academic and campus engagement.
- Interdepartmental coordination.
- Adaptability, Assessment, Responsiveness.





Library Information Technology

Infrastructure/
Systems



Scholarly
Communication

Digital
Initiatives



Support

Virtual
Spaces



Discovery
Services

Library Information Technology

Infrastructure/Systems

- Migrated (and rebuilt) ALL Library servers in a more stable and virtual environment (all)
- DoIT - Improved network; higher bandwidth and expanded wireless (all)
- Collaborated with Renovation Design Team to embed technology in Reading Rooms (#3)
- Implemented Bepress Digital Commons platform as scholarly repository (#1, #2)
- Implemented Shared Shelf platform for digital collections (#2)
- Developing Omeka platform for publishing digital collections (#2, #3)
- Upgraded Digital Lab (#2)
- Upgraded staff workstations (#3)
- Upgraded HSL student workstations/printers (#3)
- Negotiated with DoIT to establish guest access workstations (#3)



DSPACE



Library Information Technology

Scholarly Communication

Beginning Fall 2015, the University Libraries Center for Scholarly Communication has been on a campaign to promote awareness of myriad issues and developments in scholarly publishing, including: open access, research data management, author's rights and copyright, and open educational resources.

- 2015 Open Access Symposium (227 attendees) (#1)
- 3 guest speakers
- panelists and presenters from SBU, BNL
- Open Education Week 2016 (69 attendees) (#1)
- Presentations, workshops and a webinar
- Presented on Scholarly Communication and Open Access to 13 faculty groups, and 4 University Senate standing committees (#1)
- During Fall and Spring semesters delivered 10 Scholarly Communication workshops (87 attendees) (#1)



Library Information Technology

Scholarly Communication

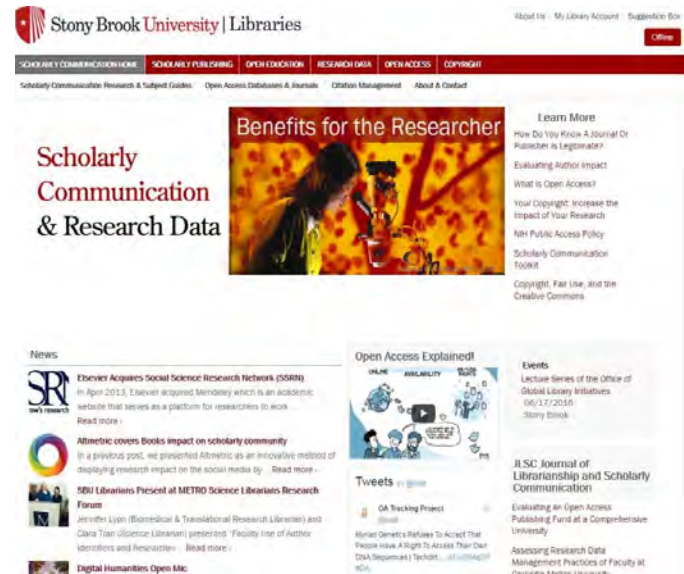
- **Collaborated with SBU University Senate Research Committee to draft an SBU Open Access Policy (#1)**
 - Received unanimous support of the Senate Research Committee
 - Shared with the University Senate for discussion and vote Fall 2016
- **Leading the SUNY Faculty Senate Open Access Task Force (#1)**
 - Deployed a survey to take measure of awareness of and activity around open access
- **Recipient of S-BOLD Grant to promote online learning (#1)**
 - Collaborating with Program in Writing & Rhetoric faculty to teach writing skills, habits of mind and information literacy
- **Member of the Provost's Online Learning & Education Advisory Group (#1)**
- **Established the Scholarly Communication Working Group (#1, #4)**



Library Information Technology

Scholarly Communication

- Opened the Center for Scholarly Communication & Digital Initiatives (#1, #3, #4)
 - A space for events; workshops; library meetings, training and work
- Launched the Center for Scholarly Communication website (~570 page views/month) (#1, #2, #3)
 - Services and information on scholarly publishing, open access, open education, research data, citation management, copyright and the creative commons
 - access to selected open access collections

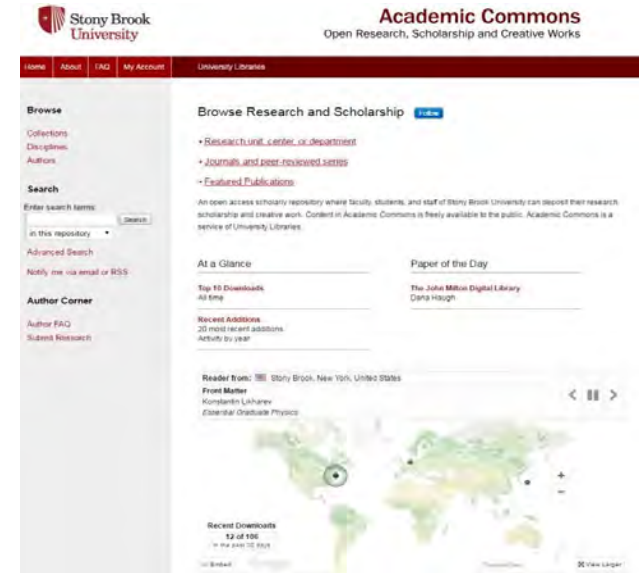




Library Information Technology

Scholarly Communication

- Developing Academic Commons, the open access scholarly repository (#1, #2, #3)
 - Academic Commons furthers the engagement mission of the University by providing a platform from which the global community can benefit from the scholarly output of Stony Brook University
 - Works in Academic Commons are: freely accessible online, regularly backed up, easily discoverable via search engines, and assigned a permanent URL so they can always be found
 - Features include: usage reports for contributors, supports multimedia content, displays use in real-time, collection feeds





Library Information Technology

Digital Initiatives

- Established workflow patterns on project selection and decision making (#4)
 - Digital Initiatives Working Group
 - Lead Selectors Committee
 - Coordinate with Special Collections
- Streamline image digitization workflow; automate processes to minimize human error (file naming, pdf generation, etc.) (#2, #4)
- Implement Omeka platform to host and publish digital collections; use theme based design for digital collections to promote and enhance user experience (#2, #3)
- Subscribed to Shared Shelf platform. Enhance metadata workflow with single platform for image and template form (eliminate excel spreadsheet method of generating metadata) (#2, #4)

Control How Broadly You Share Your Content



Library Information Technology

Digital Initiatives

- Collaborating with faculty on digital projects to enhance teaching and research (#1, #2)
 - Oral History Project - Asian and Asian American Studies
 - Digital Video Archives - Africana Studies Department
 - Digitized Maps - Anthropology & History
- External digital projects (with funding) (#2)
 - Max Fink Project
 - Proposed digital archives for Ward Melville Heritage Organization (grant proposal)
- Digitized 10,000 items in the past year (#2)
- Upgraded Digital Lab with new workstations and a new high quality scanner (#2, #3)
- Hired Digital Projects Librarian (#2)



Library Information Technology

Support

- Hardware/software (#3, #4)
 - Upgraded/added 40 new staff workstations
 - Added new laptops and renew the librarian laptop loan program
 - Assumed management responsibility for all HSL staff machines, including EBM room
 - Equipped CSC with laptops to support hands-on staff training and workshops
 - Upgraded and increased number of student workstations in HSL
 - Upgraded student network printers in HSL
 - All new thin clients in NRR
 - Negotiated against the new DoIT security policy to establish guest access workstations in the library
 - Acquired specialized application software for staff - Adobe creative, Camtasia, Articulate Storyline
 - Setup dedicated librarian workstation for creating multimedia tools



Library Information Technology

Support

- Established process for staff service requests (#4)
- Coordinated workflow processes and parameters with campus IT units - DoIT and Medicine IT (#4)
- Support all technology needs for conference/meeting rooms and event spaces (#3, #4)
- Provide A/V needs for all Library events (photography, videography, etc.) (#4)
- Coordinated support efforts with Music Department faculty on use of the Music Library Seminar Room (#1, #3)



Library Information Technology

Discovery Services

- Aleph (#2, #4)
 - Batch global changes
 - Report generation
 - Fiscal year closeout...and more
- Member of SUNY-wide ILS group to select next generation system; staff participation in recent webinar on Alma (#2, #4)
- Implemented EBSCO's Full Text Finder (#1, #2, #4)
- Worked with IEEE representative to increase discovery of content (#1, #2, #4)
- Foster partnerships with other organizations to enhance discoverability; DPLA, NY Heritage, and working on HathiTrust membership (#2, #4)
- Develop/suggest discovery strategies to support innovative teaching and research for individual faculty (#1, #2)



Library Information Technology

Virtual Spaces

- Virtual Presence Steering Group (#3, #4)
- Ongoing website updates; developed sites for STEM, Scholarly Communication (#3)
- Established digital signage system to promote services, resources, and events. Signage screens located in NRR, CRR, Music, and HSL (#3)
- Improve and expand UL Social Media outlets through coordinated efforts with the Communications and Social Media Working Group (#3)
- Digital collections and Digital exhibits with Omeka platform; themed designs that enhance user experience (#3)
- Team of Library IT staff and students working on developing a mobile app (#3)
- Hired Web Services Librarian (#3)



Library Information Technology

Library IT Team

- Shafeek Fazal, Associate Director for Library Technology
- Darren Chase, Scholarly Communication Librarian
- Dana Haugh, Web Services Librarian
- Victoria Pilato, Digital Projects Librarian
- Uday Karki, Supervising Programmer Analyst
- John Fitzgerald, Senior Programmer Analyst
- Hu Wang, Senior Programmer Analyst
- Chris Sauerwald, Multimedia Resources Specialist
- All our students, especially Jen and Steven

Lead Selectors

Promote Academic Engagement

- Engagement and Outreach
 - Selectors attended departmental meetings to understand teaching and research priorities, promote library resources, and identify opportunities for interdisciplinary collaboration
 - Selectors in Arts, Humanities, and Social Sciences disciplines held on-site reference hours in Humanities and Social Sciences buildings
 - Selectors met regularly with their area colleagues to discuss collection priorities, outreach initiatives, and special events
- Collaboration
 - Lead selectors collaborating with Research & Emerging Technologies to create outreach and support toolkit for BrowZine
 - Created best practices document and feedback form to help other selectors request, conduct, and evaluate product trials



Lead Selectors

Build, Preserve, and Provide Access to Rich and Diverse Collections

- Institutional Repository
 - Content statement developed for Academic Commons
 - Reviewed Academic Commons draft collection development policy
- Allocations
 - Began review of fund allocations to be discussed by Lead Selectors Working Group in 2016-17
 - Began discussions with key selectors concerning alternative acquisitions models with potential impact on fund structures
- Collection Development Policy
 - Completed review of existing collection development policy
 - Began drafting new policy, scheduled for completion in 2016-17
- Expanded E-Book Collections
 - Subscription e-book collection adopted
 - Patron-driven acquisitions options currently being reviewed



Lead Selectors

Foster an Innovative Culture of Learning and Assessment

- Scholarly Communication
 - Began discussions with Scholarly Communications and Library Technology on defining role of Lead Selectors Working Group in promoting and advancing scholarly communication
 - STEM website developed to include links to scholarly communication information
- Professional Growth
 - Lead Selectors in Arts, Humanities, and Social Sciences as well as Health Sciences have conceived, organized, and hosted multiple events promoting library collections and educating users about the value and use of new and existing resources
- Assessment
 - Began research into additional assessment tools and methodologies for library collections



Cataloging & Metadata Services



Promote Academic Engagement

- Collaborated with Preservation Department in creating templates digital projects and assets
- Held a training session for RDA for non-catalogers
- Plan to re-start Metadata creation for ETDs



Cataloging & Metadata Services



Build, Preserve and Provide Access to Rich and Diverse Collections

- Cataloged 2089 Chinese Cookbooks
- Completed cataloging Alloway Collection
- Authority control vendor search in process



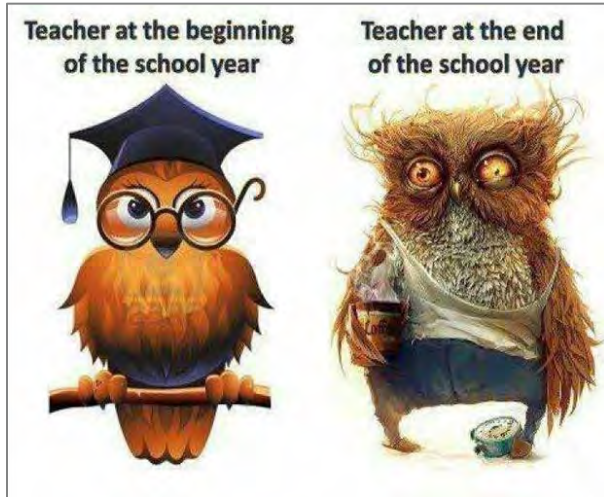
Cataloging & Metadata Services



Develop Responsive Library Spaces for Diverse Communities

- Location changes in Aleph for renovations
- Frequent use of Preservation training area
- Plan to re-arrange receiving area

Cataloging & Metadata Services



Foster an Innovative Culture of Learning and Assessment

- Held a presentation for RDA for non-catalogers
- ALCTS webinar for staff on From MARC to BIBFRAME
- ALCTS webinar on Tactics for Time Management and Organizational Skills

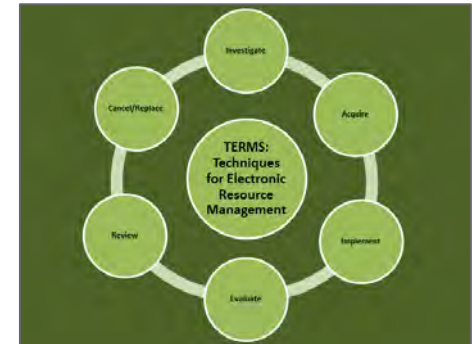
Serials & Electronic Resource Management

Promote Academic Engagement

Provide collective expertise for seamless access to all materials in various formats to support the learning process and cultivate academic excellence.

Implement best practices for managing electronic resources using TERMS (Techniques for Electronic Resource Management)

- SERMS has implemented some of the practices of TERMS (Techniques for Electronic Resource Management), focusing on specific aspects of TERMS such as:
 - Acquire: Collaborated with Library Administration and liaisons to confirm purchase orders, licenses, vendors, processing and subscription types.
 - Implement: Collaborated, resolved, and managed all serial resources issues which included working with EBSCO, other vendors and Library IT





Serials & Electronic Resource Management



Build, Preserve and Provide Access to Rich and Diverse Collections

Develop project management expertise in order to implement projects that respond to users and support emerging technology and data needs.

Investigate project management software to organize and manage the lifecycle of electronic resources.

Ongoing research regarding project management software to manage the lifecycle of electronic resources in the most timely and effective manner.

Using Google calendar, Google Sheets and Google Docs as a management tool to track renewals, deadlines and new journals as we look for a management software program

Create, develop and implement uniform policies and procedures for continuing resources to ensure availability, accuracy and integrity of the collections across all Stony Brook University libraries.

Develop uniform policies and procedures working with all stakeholders involved in the renewals, acquisitions, implementation and cancellations of all print and electronic resources.

SERMS will work with the Associate Dean, of Collection Strategy and Management in the ongoing process to complete this goal.

Serials & Electronic Resource Management



Develop Responsive Library Spaces for Diverse Communities

Cultivate a merged collaborative workspace for ERMS/Serials & Continuations that provides an environment devoid of distractions and fosters concentration, communication and creativity.

Merge ERMS/Serials & Continuations into one unified office space in Melville library to promote collaboration.

- Completed physical move of ERMS/Serials & Continuations to the Melville Library in September of 2015.
- Created a collaborative environment by recreating the physical space into an office that fosters creativity and concentration



Serials & Electronic Resource Management



Develop Responsive Library Spaces for Diverse Communities

Maintain a virtual learning space that supports distance learning communities, research and curricula initiatives by providing seamless access to online content by eliminating gaps between publishers, aggregators and subscription agents.

Implement more efficient and proactive workflows to facilitate seamless access to the libraries resources using TERMS (Techniques for Electronic Resource Management).

- All members of SERMS now receive email through the LibraryERMS@stonybrook.edu email, to foster transparency, awareness of access issues, and a working knowledge of troubleshooting access issues.

Serials & Electronic Resource Management

Foster an Innovative Culture of Learning and Assessment

Create a learning environment where an exchange of ideas is encouraged and fostered so that cross-training provides a new skill set for each member of ERMS/Serials and Continuations.

Create one unified office space to facilitate cross-training and reorganization of workloads for ERMS/Serials and Continuations departments.

- ERMS and Serials and Continuations has merged under the name SERMS which stands for Serials & Electronic Resource Management Services. This merger resulted not only in a collaborative effort to streamline workflows, share workloads and begin to cross train all members, it created an awareness that each member has an important role to play in the success of the Library and its users.



Special Collections & University Archives

Promote Academic Engagement





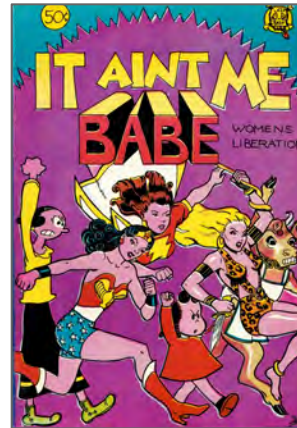
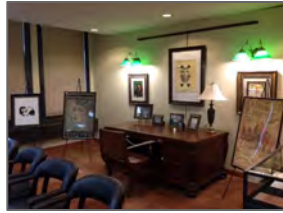
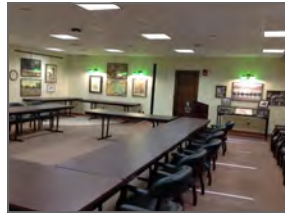
Special Collections & University Archives

Build, Preserve and Provide Access to Rich and Diverse Collections



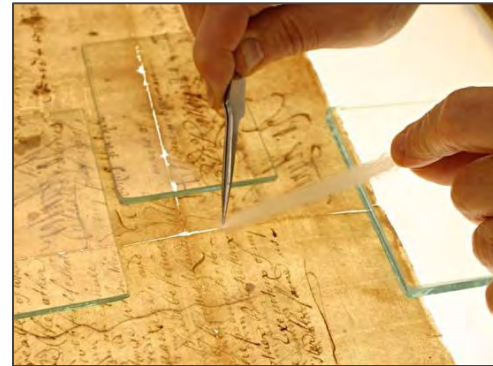
Special Collections & University Archives

Develop Responsive Library Spaces for Diverse Communities



Special Collections & University Archives

Foster an Innovative Culture of Learning and Assessment



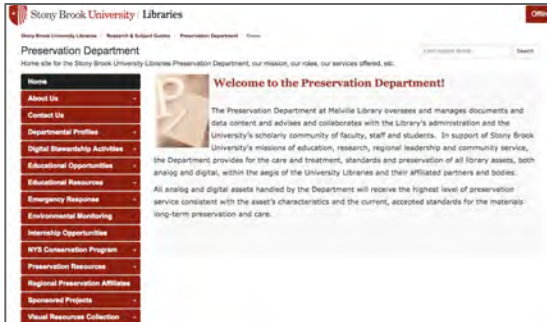


Preservation

Promote Academic Engagement

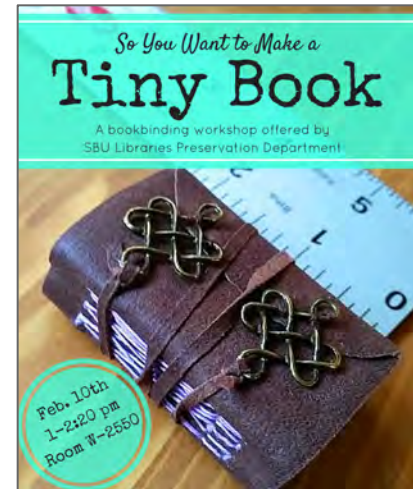
- Advise the campus community, and Library faculty and staff in preservation matters as they relate to the instructional and intellectual inquiry missions of the University.

Leather Consolidation Gel

Leather deterioration or 'red rot' is the break down and drying of leather into a powdery substance that weakens and makes reference of effected materials troublesome; the consolidation of leather stabilizes the affected areas through absorption of the chemicals, making the work useable again.



The screenshot shows the website for the Stony Brook University Libraries Preservation Department. The header includes the university name and a navigation menu with items like Home, About Us, Contact Us, Departmental Profiles, Digital Stewardship Activities, Educational Opportunities, Educational Resources, Emergency Response, Environmental Monitoring, Internship Opportunities, NYS Conservation Program, Preservation Resources, Regional Preservation Affiliates, Sponsored Projects, and Visual Resource Collection. The main content area features a 'Welcome to the Preservation Department!' message and a brief description of the department's mission and services.



The graphic is a promotional poster for a bookbinding workshop. At the top, it says 'So You Want to Make a Tiny Book' in a decorative font. Below that, it states 'A bookbinding workshop offered by SBU Libraries Preservation Department'. The central image shows a small, dark brown leather-bound book with two metal clasps, resting on a wooden surface next to a blue ruler. A circular sticker in the bottom left corner provides the event details: 'Feb. 10th 1-2:20 pm Room W-2550'.

Preservation

Build, Preserve and Provide Access to Rich and Diverse Collections

- Monitor and advise the Library faculty and staff in preservation matters as they relate to the environment and condition of all library and related custodial assets.



Preservation

Develop Responsive Library Spaces for Diverse Communities

- Provide a department that is a safe and healthy work space for all faculty and staff



Preservation

Foster an Innovative Culture of Learning & Assessment

- Educate Library faculty and staff in new and evolving curatorial and preservation standards and practices.

